

Appendix A1 – Revenue Summary Position by Division

| Division | Year to date | | | | Full Year | | | | | | |
|-----------------------------|---------------|---------------|-----------------|------------|-----------------|------------------|-------------------|-------------------------------|--------------------------|-------------|---|
| | Budget | Actual | Use of reserves | Variance | Approved Budget | Forecast Outturn | Forecast Variance | Proposed transfer to reserves | Proposed use of reserves | Total | Forecast Variance after use of reserves |
| | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | | £000 |
| Community Services Director | 125 | 90 | 0 | -35 | 251 | 189 | -62 | 0 | 0 | 0 | -62 |
| Highways & Transportation | 4,513 | 4,930 | -11 | 406 | 10,503 | 10,675 | 172 | 0 | -11 | -11 | 161 |
| Environmental Services | 10,997 | 11,250 | -277 | -24 | 22,100 | 22,733 | 633 | 55 | -841 | -786 | -153 |
| Libraries | 1,256 | 1,128 | 0 | -128 | 2,930 | 2,832 | -98 | 0 | 0 | 0 | -98 |
| Community Services | 16,891 | 17,398 | -288 | 219 | 35,784 | 36,429 | 645 | 55 | -852 | -797 | -153 |

Appendix A2 – Revenue Summary Position by Service

| Service | Cumulative to Date | | | | Full Year | | | | | | | |
|--------------------------------------|--------------------|---------------|-----------------|-------------|-----------------|------------------|-------------------|-------------------------------------|--------------------------------|-------------|---|----------------------|
| | Budget | Actual | Use of reserves | Variance | Approved Budget | Forecast Outturn | Forecast Variance | Proposed transfer to reserves (+ve) | Proposed use of reserves (-ve) | Total | Forecast Variance after use of reserves | Forecast % of Budget |
| | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 |
| Community Services Director | | | | | | | | | | | | |
| Community Services Director | 125 | 90 | | -35 | 251 | 189 | -62 | | | 0 | -62 | -25% |
| Sub Total | 125 | 90 | 0 | -35 | 251 | 189 | -62 | 0 | 0 | 0 | -62 | -25% |
| Highways & Transportation | | | | | | | | | | | | |
| AD Highways & Transportation | 123 | 15 | | -108 | 239 | 35 | -204 | | | 0 | -204 | -85% |
| Highways Contracts | 1,466 | 1,808 | | 342 | 4,442 | 4,507 | 65 | | | 0 | 65 | 1% |
| Passenger Transport Services | 2,924 | 3,107 | -11 | 172 | 5,822 | 6,133 | 311 | | -11 | -11 | 300 | 5% |
| Sub Total | 4,513 | 4,930 | -11 | 406 | 10,503 | 10,675 | 172 | 0 | -11 | -11 | 161 | 2% |
| Environmental Services | | | | | | | | | | | | |
| CSPPWL Management | 75 | 72 | | -3 | 155 | 150 | -5 | | | 0 | -5 | -3% |
| Emergency Planning | 41 | 27 | | -14 | 224 | 195 | -29 | | | 0 | -29 | -13% |
| Public Protection | 799 | 890 | -81 | 10 | 1,465 | 1,674 | 209 | | -208 | -208 | 1 | 0% |
| Community Safety | 594 | 522 | | -72 | 1,282 | 1,351 | 69 | | -184 | -184 | -115 | -9% |
| Waste Service | 8,995 | 9,222 | -224 | 3 | 17,698 | 18,132 | 434 | | -449 | -449 | -15 | 0% |
| Leisure Services | 437 | 465 | 28 | 56 | 989 | 940 | -49 | 55 | | 55 | 6 | 1% |
| Traffic Management | 56 | 52 | | -4 | 287 | 291 | 4 | | | 0 | 4 | 1% |
| Sub Total | 10,997 | 11,250 | -277 | -24 | 22,100 | 22,733 | 633 | 55 | -841 | -786 | -153 | -1% |
| Libraries | | | | | | | | | | | | |
| Libraries | 1,256 | 1,128 | | -128 | 2,930 | 2,832 | -98 | | | 0 | -98 | -3% |
| Sub Total | 1,256 | 1,128 | 0 | -128 | 2,930 | 2,832 | -98 | 0 | 0 | 0 | -98 | -3% |
| Community Services | 16,891 | 17,398 | -288 | 219 | 35,784 | 36,429 | 645 | 55 | -852 | -797 | -153 | 0 |

Appendix **A3** – Movement in variance

| Division | Full Year Forecast Variance Sept | Full Year Forecast Variance June | Change in Variance |
|--------------------------------|---|---|--------------------------|
| | £000 | £000 | £000 |
| Community Services Director | 189 | 251 | -62 |
| Highways & Transportation | 10,675 | 10,358 | 317 |
| Environmental Services | 22,733 | 22,772 | -39 |
| Libraries | 2,832 | 2,927 | -95 |
| Community Services | 36,429 | 36,308 | 121 |

Appendix B – Efficiencies

| Service Area | Year to date | | | Full Year | | |
|---|--------------|--------------|---------------|--------------|----------------|---------------|
| | Budget £m | Actual £m | Variance | Budget £m | Forecast £m | Variance |
| EFFICIENCIES | | | | | | |
| Environmental Services | 1.121 | 0.829 | -0.292 | 2.255 | 1.666 | -0.589 |
| Highways & Transport | 0.621 | 0.597 | -0.024 | 1.319 | 1.249 | -0.070 |
| Libraries | 0.023 | 0.021 | -0.002 | 0.044 | 0.044 | 0.000 |
| SUB TOTAL | 1.765 | 1.447 | -0.318 | 3.618 | 2.959 | -0.659 |
| CROSS CUTTING EFFICIENCIES | | | | | | |
| | | | .0000 | | | .0000 |
| SUB TOTAL | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| COMPENSATORY SAVINGS | | | | | | |
| Earmarked reserve for Waste | | | .0000 | | 0.449 | .4490 |
| Delayed opening of Busway - maintenance | | | .0000 | | 0.050 | .0500 |
| Delayed opening of Busway - concessionary fares | | | .0000 | | 0.050 | .0500 |
| Reduced public transport publicity | | | | | 0.020 | .0200 |
| Parking staff savings | | | .0000 | | 0.040 | .0400 |
| SUB TOTAL | 0.000 | 0.000 | 0.000 | 0.000 | 0.609 | 0.609 |
| TOTAL | 1.765 | 1.447 | -0.318 | 3.618 | 3.568 | -0.050 |

Appendix C – Earmarked Reserves

| Description | Opening Balance 2013/14 | Proposed spend against reserves | Release of reserves | Proposed transfer to reserves | Proposed Closing Balance 2013/14 | Notes |
|-------------------------------------|-------------------------|---------------------------------|---------------------|-------------------------------|----------------------------------|---|
| | £000 | £000 | £000 | £000 | £000 | |
| Community Services | | | | | | |
| Leisure Centre Reinvestment Fund | 89 | | | 55 | 144 | Contractual requirement for share of profits from leisure contracts for the reinvestment in building and equipment. |
| Integrated consumer protection | 140 | -24 | | | 116 | To support case management and court action |
| Transport Fund | 125 | | | | 125 | Parking income directed to transport infrastructure improvements. |
| Community Safety partnership fund | 159 | -99 | | | 60 | Contributions from community safety partners, Home Office (IOM), and money held on behalf of HMCS relating to cash seizures. |
| Bedford & Luton Resilience Forum | 65 | | | | 65 | Contributions from partners with CBC acting as treasurer to Forum. |
| PTR2 Business Process Reengineering | 11 | -11 | | | 0 | Delivery of new IT solution and business processes. |
| Arts and theatre service reviews | 10 | | | | 10 | External funds and partnership contributions to support business growth. Includes installation of digital equipment and relocation of services. |
| Waste | 449 | -449 | | | 0 | Waste reserve |
| DEFRA grant | 53 | -53 | | | 0 | Grant funds received in advance for contaminated land, not ringfenced. |
| Financial investigation unit | 275 | -131 | | | 144 | FIU reserve |
| Community safety grant | 85 | -85 | | | 0 | Grant funds received in advance, not ringfenced. |
| Total earmarked reserves | 1,461 | -852 | 0 | 55 | 664 | |

Appendix D – Debt Analysis

| Debtor (£'000) | Total Debt | Due Current Month | 31-60 days | 61-90 days | 91-365 days | Over 12 months |
|--------------------------|-------------|-------------------|------------|------------|-------------|----------------|
| Debtor 1 | £122 | £122 | £0 | £0 | £0 | £0 |
| Debtor 2 | £13 | £13 | £0 | £0 | £0 | £0 |
| Debtor 3 | £39 | £0 | £0 | £0 | £0 | £39 |
| Debtor 4 | £17 | £0 | £0 | £0 | £17 | £0 |
| Debtor 5 | £18 | £18 | £0 | £0 | £0 | £0 |
| Debtor 6 | £39 | £7 | £1 | £1 | £4 | £26 |
| Debt > £10,000 | £248 | £160 | £1 | £1 | £21 | £65 |